

Minutes of the Regular Meeting of the Board of Directors

The Governing Board of Gonzales Healthcare Systems met in a Regular Meeting on May 5, 2020 at 5:15 P.M. via Teleconference.

Directors Present:

Kenneth Gottwald- President
Greg Tieken - Vice President
Stephanie Kodack – Secretary
Gene Reed – Member
Wayne South – Member
Timothy Markham – Member
Kerry Morgan – Member
Lisa Gindler – Member
Sascha Kardosz – Member

Directors Absent:

None

Others Present:

Patty Stewart	Juli Clay
Brandon Anzaldua	Lori Parker
Joni Leland	Humberto Rivas, M.D.
David Schroeder	Shawntel McCune
Christina Carlile	Holly Danz
Melissa Cowey	Leslie Janssen
Kathleen Koerner, D.O.	Robert Camarillo
Commie Hisey, D.O	Sherri Koepf
Chip Holmes - QHR	Mike Mikesh
Woody White - QHR	

The meeting was called to order at 5:16 P.M. by Kenneth Gottwald – President.

CALL TO ORDER

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The Invocation was given by Tim Markham.

INVOCATION

The President opened the floor for Public Comment. No one present requested time for comment.

PUBLIC COMMENT

The President asked if there were any items included on the Consent Agenda that need to be removed for discussion. There was no request to remove any item for discussion.

- Minutes of the Regular Meeting on April 7, 2020
- Marketing Report
- Business Development Report
- Nursing Report
- Rural Health Clinic Report
- Information Technology Progress Report
- Home Health Administrator Report
- Hospital Educator Report
- thrive Healthplex Report
- Gonzales Healthcare Systems Foundation Report
- HHS Reports
 - Plant Operations Update
 - Dietary Report

Motion was moved and **approved** to accept the Consent Agenda as presented. (Motion by Greg Tieken, second by Stephanie Kodack). There were nine votes for and no votes against the motion.

***APPROVE CONSENT
AGENDA**

Motion was moved and **approved** to accept the Medical Staff Report as presented. (Motion by Stephanie Kodack, second by Kerry Morgan). There were nine votes for and no votes against the motion

***APPROVE MEDICAL
STAFF REPORT**

Motion was moved and **approved** to accept the Financial Report for February 2020 as presented, with the following documents:

***APPROVE FINANCIAL
REPORT**

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- Balance Sheet
- Cash Flow Sheet
- Current Month and YTD Income Statement
- Compared to Last Year
- Current Month and YTD Income Statement Compared to Budget
- Departmental Charge/Expense Report
- Receivable, Payor Mix and Collections
- Trend Report
- Capital Expenditure Report
- Investment Schedule
- Tax Report
- Accounts

(Motion by Lisa Gindler, second by Kerry Morgan) There were nine votes for and no votes against the motion.

Motion was moved and **approved** to accept the Lightning Protection System quote as presented. (Motion by Lisa Gindler, second by Stephanie Kodack) There were nine votes for and no votes against the motion.

***APPROVE LIGHTNING PROTECTION SYSTEM**

Motion was moved and **approved** to accept the Emergency Stops for HVAC quote as presented. (Motion by Lisa Gindler, second by Greg Tieken) There were nine votes for and no votes against the motion.

***APPROVE EMERGENCY STOPS FOR HVAC**

Motion was moved and **approved** to accept the Home Health Pandemic Infectious Disease Policy as presented. (Motion by Lisa Gindler, second by Kerry Morgan) There were nine votes for and no votes against the motion.

***APPROVE HOME HEALTH PANDEMIC INFECTIOUS DISEASE POLICY**

Motion was moved and **approved** to accept the COVID-19 Employee Relief Fund Policy as presented. (Motion by Stephanie Kodack, second by Wayne South) There were nine votes for and no votes against the motion.

***APPROVE COVID-19 EMPLOYEE RELIEF FUND POLICY**

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Motion was moved and **approved** to accept the COVID-19 Entry Process Policy as presented. (Motion by Wayne South, second by Gene Reed) There were nine votes for and no votes against the motion.

***APPROVE COVID-19
ENTRY PROCESS
POLICY**

Motion was moved and **approved** to accept the COVID-19 Patient Visitation Rights Policy as presented. (Motion by Stephanie Kodack, second by Greg Tieken) There were nine votes for and no votes against the motion.

***APPROVE COVID-19
PATIENT VISITATION
RIGHTS POLICY**

Motion was moved and **approved** to accept the QHR 2ND Amendment to Agreement for Hospital Administrative Services as presented. (Motion by Wayne South, second by Gene Reed) There were nine votes for and no votes against the motion.

***APPROVE QHR 2ND
AMENDMENT TO
AGREEMENT FOR
HOSPITAL ADMIN
SERVICES**

Motion was moved and **approved** to accept the Concord Medical Group Occupational Health Services Agreement as presented and with the suggested correction from Stephanie Kodack to Term 6.1 Article 4 to change year to "2021". (Motion by Stephanie Kodack, second by Kerry Morgan) There were nine votes for and no votes against the motion.

***APPROVE CONCORD
MEDICAL GROUP
OCCUPATIONAL
HEALTH SERVICES
AGREEMENT**

Motion was moved and **approved** to accept the ChartSpan's RapidAWV Software Service Agreement as presented. (Motion by Gene Reed, second by Kerry Morgan) There were nine votes for and no votes against the motion.

***APPROVE
CHARTSPAN'S RAPID
AWV SOFTWARE
SERVICE AGREEMENT**

Motion was moved and **approved** to accept the Ratification of Expenses to Remove and Replace Chiller #3 per Mechanical Service Team Quote as presented. (Motion by Greg Tieken, second by Wayne South) There were nine votes for and no votes against the motion.

***APPROVE THE
RATIFICATION OF
EXPENSES TO
REMOVE & REPLACE
CHILLER#3 PER
MECHANICAL
SERVICE TEAM**

Motion was moved and **approved** to accept the Quality Assessment and Performance Improvement Report as presented. (Motion by Stephanie Kodack, second by Kerry Morgan) There were nine votes for and no votes against the motion.

***APPROVE QUALITY
ASSESSMENT &
PERFORMANCE
IMPROVEMENT
REPORT**

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There was no Safety Committee Report to consider.

There was no Building Committee Report to consider.

There was no Contract Committee Report to consider.

COMPLIANCE ISSUES REPORT: Juli Clay presented the following report:

***COMPLIANCE
REPORT**

- We received zero complaints on the Compliance Hot Line.
- The OIG exclusion list was last updated on April 10, 2020, with no issues reported.
- We are in compliance with the OIG exclusion list of providers and have determined we are in compliance with all employees, vendors and ordering physicians who provide services to Gonzales Healthcare Systems. We are also in compliance with our Board of Directors.
- We have zero malpractice data reflecting our hospital experience and the experience of individual physicians who we have appointed to the medical staff.
- The Compliance Committee Meeting was held on January 22, 2020
- The Indirect Compensation Report 2019 indicated we are in compliance.
- HIPAA Security Audit was completed for EMR's on April 16, 2020.
- Payroll Audit was completed on April 22, 2020 with no issues noted.
- RAC Audit: No new audits were received.
- There were no denials reported.
- Refunds: \$9,030.76 total turned in with \$8,666.18 in Paragon and \$364.58 in NextGen

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- 340B-DSH to Sole Community – Patty Stewart reported with the filing of our 2019 Cost Report in Nov 2019, we fell under the required DSH% to qualify for 340B. We had to disenrollment and refile for participation as a Sole Community Hospital. We will more than likely have to repay some manufactures but, until we get a response

Motion was moved and **approved** to accept the Compliance Report as presented. (Motion by Greg Tieken, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE THE COMPLIANCE REPORT**

Motion was moved and **approved** to accept the Professional and Patient Care Services Performance Evaluations as presented. (Motion by Greg Tieken, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE THE PROFESSIONAL & PATIENT CARE SERVICES PERFORMANCE EVALUATIONS**

CEO REPORT: Patty Stewart reported that all employees will be taking Cyber Security Training through Health.edu which will be due by Friday, May 22nd. She noted that Boedecker Plastics has donated two plastic intubation boxes to GHS which will be picked up the week of May 11th. Patty also reported that surgeries will be starting back up on Monday, May 11th. Chip Holmes commented that the Cyber Security Training is very important as two hospitals managed by QHR had gotten a computer virus and had to be shut down completely until the virus was removed from their computer system.

***CEO REPORT**

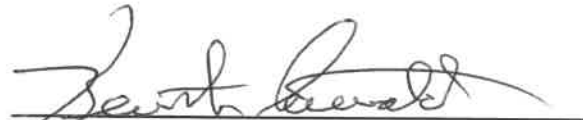
Motion was moved and **approved** to accept the CEO Report as presented. (Motion by Wayne South, second by Kerry Morgan) There were eight votes for and no votes against the motion.

***APPROVE CEO REPORT**

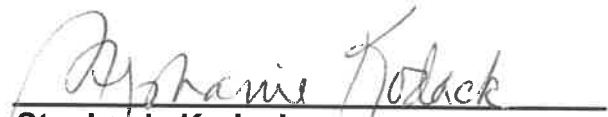
Motion was moved and **approved** to accept the adjournment of the meeting. (Motion by Wayne South, second by Gene Reed) There were eight votes for and no votes against the motion.

***APPROVE ADJOURNMENT**

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**Kenneth Gottwald
President**



**Stephanie Kodack
Secretary**