

Minutes of the Regular Meeting of the Board of Directors

The Governing Board of Gonzales Healthcare Systems met in a Regular Meeting on June 2, 2020 at 5:18 P.M. via Teleconference.

Directors Present:

Kenneth Gottwald- President
Greg Tieken - Vice President
Stephanie Kodack – Secretary
Gene Reed – Member
Timothy Markham – Member
Kerry Morgan – Member
Lisa Gindler – Member
Sascha Kardosz – Member

Directors Absent:

Wayne South - Member

Others Present:

Patty Stewart	Juli Clay
Brandon Anzaldua	Lori Parker
Joni Leland	Humberto Rivas, M.D.
David Schroeder	Shawntel McCune
Christina Carlile	Holly Danz
Melissa Cowey	Leslie Janssen
Robert Camarillo	Scott Fojt
Commie Hisey, D.O	Mike Mikesh
Chip Holmes - QHR	
Woody White - QHR	

The meeting was called to order at 5:18 P.M. by Kenneth Gottwald – President.

CALL TO ORDER

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The Invocation was given by Sascha Kardosz.

INVOCATION

The President opened the floor for Public Comment. No one present requested time for comment.

PUBLIC COMMENT

The President asked if there were any items included on the Consent Agenda that need to be removed for discussion. Greg Tieken requested to remove the Marketing Report for discussion. Greg commented that he sees ads in the newspaper for the services GHS provides but has not seen anything about the preparedness of COVID-19 that we are doing. Holly Danz reported that there are posts on the GHS Facebook Page as well as on the hospital's website outlining our facility practices and processes for COVID-19. Holly stated she will update the ads in the newspapers to reflect the same information.

- Minutes of the Regular Meeting on May 5th, 2020
- Marketing Report
- Business Development Report
- Nursing Report
- Rural Health Clinic Report
- Information Technology Progress Report
- Home Health Administrator Report
- Hospital Educator Report
- thrive Healthplex Report
- Gonzales Healthcare Systems Foundation Report
- HHS Reports
 - Plant Operations Update
 - Dietary Report

Motion was moved and **approved** to accept the Consent Agenda as presented including Holly Danz's comments on the Marketing Report. (Motion by Stephanie Kodack, second by Gene Reed) There were eight votes for and no votes against the motion.

***APPROVE CONSENT
AGENDA**

Motion was moved and **approved** to accept the Medical Staff Report as presented. (Motion by Greg Tieken, second by Stephanie Kodack). There were eight votes for and no votes against the motion

***APPROVE MEDICAL
STAFF REPORT**

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Motion was moved and **approved** to accept the Credentialing Application for Jason Gregorio, M.D., Courtesy Staff Members with Privileges in Pathology as presented. (Motion by Tim Markham, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE
CREDENTIALING
APPLICATION FOR
JASON GREGORIO,
M.D.**

Motion was moved and **approved** to accept the Credentialing Application for Amanda Balfanz, R.N. with Privileges to Perform Medical Screening Exams on Obstetric Patients in ED as presented. (Motion by Greg Tieken, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE
CREDENTIALING
APPLICATION FOR
AMANDA BALFANZ,
R.N.**

Motion was moved and **approved** to accept the Credentialing Application for Gretchen Hilt, R.N., with Privileges to Perform Medical Screening Exams on Obstetric Patients in ED as presented. (Motion by Sascha Kardosz, second by Greg Tieken) There were eight votes for and no votes against the motion.

***APPROVE
CREDENTIALING
APPLICATION FOR
GRETCHEN HILT, R.N.**

Motion was moved and **approved** to accept the Credentialing Application for Jessica Price, R.N., with Privileges to Perform Medical Screening Exams on Obstetric Patients in ED as presented. (Motion by Tim Markham, second by Sascha Kardosz) There were eight votes for and no votes against the motion.

***APPROVE
CREDENTIALING
APPLICATION FOR
JESSICA PRICE, R.N.**

Motion was moved and **approved** to accept the Financial Report for April 2020 as presented, with the following documents:

***APPROVE FINANCIAL
REPORT**

- Balance Sheet
- Cash Flow Sheet
- Current Month and YTD Income Statement
- Compared to Last Year
- Current Month and YTD Income Statement Compared to Budget
- Departmental Charge/Expense Report
- Receivable, Payor Mix and Collections
- Trend Report
- Capital Expenditure Report

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- Investment
- Schedule
- Tax Report Accounts

(Motion by Greg Tieken, second by Tim Markham)
There were eight votes for and no votes against the motion.

Motion was moved and **approved** to accept the Beckman Coulter Hematology Proposal with Upgrade Clause as presented. (Motion by Greg Tieken, second by Kerry Morgan) There were eight votes for and no votes against the motion.

***APPROVE BECKMAN
COULTER
HEMATOLOGY
PROPOSAL WITH
UPGRADE CLAUSE**

Motion was moved and **approved** to accept the Change Healthcare Quote for Flat Storage of Radiology Data as presented. (Motion by Lisa Gindler, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE CHANGE
HEALTH CARE QUOTE**

Motion was moved and **approved** to accept the Appointment of Crystal Cedillo, Tax Assessor-Collector, as the individual to calculate and prepare the 2020 No-New Revenue and Voter-Approval Tax Rates for the Gonzales Healthcare Systems as presented. (Motion by Tim Markham, second by Greg Tieken) There were eight votes for and no votes against the motion.

***APPROVE
APPOINTMENT OF
CRYSTAL CEDILLO,
TAX ASSESSOR-
COLLECTOR**

Motion was moved and **approved** to accept the 2nd Amendment to Physician Employment Agreement for Kody Selzer M.D. as presented. (Motion by Greg Tieken, second by Lisa Gindler) There were eight votes for and no votes against the motion.

***APPROVE 2ND
AMENDMENT TO
PHYSICIAN
EMPLOYMENT
AGREEMENT-
K.SELZER M.D.**

Motion was moved and **approved** to accept the Addendum to Hunter Pharmacy Discharge Patient Counseling Agreement as presented. (Motion by Stephanie Kodack, second by Kerry Morgan) There were eight votes for and no votes against the motion.

***APPROVE
ADDENDUM TO
HUNTER PHARMACY
AGREEMENT**

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Motion was moved and **approved** to accept the Sagis Laboratory Medical Director Agreement as presented. (Motion by Stephanie Kodack, second by Greg Tieken) There were eight votes for and no votes against the motion.

***APPROVE SAGIS LAB
MEDICAL DIRECTOR
AGREEMENT**

Motion was moved and **approved** to accept the Re-Use of N95 Respirators & Infection Control Powered Air-Purifying Respirator Hoods Policy as presented. (Motion by Gene Reed, second by Lisa Gindler) There were eight votes for and no votes against the motion.

***APPROVE REUSE OF
N95 RESPIRATORS &
IC PAPR HOODS
POLICY**

Motion was moved and **approved** to accept the COVID-19 Employee Exposure Plan Policy as presented. (Motion by Greg Tieken, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE COVID19
EMPLOYEE
EXPOSURE PLAN
POLICY**

Motion was moved and **approved** to accept the Respiratory Protection Plan Policy as presented. (Motion by Lisa Gindler, second by Sascha Kardosz) There were eight votes for and no votes against the motion.

***APPROVE
RESPIRATORY
PROTECTION PLAN
POLICY**

Motion was moved and **approved** to accept the Removal of Agreement with Referral Sources Policy as presented. (Motion by Greg Tieken, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

***APPROVE REMOVAL
OF REFERRAL
SOURCES
AGREEMENT**

Motion was moved and **approved** to accept the Contract Arrangements Policy as presented. (Motion by Lisa Gindler, second by Sascha Kardosz) There were eight votes for and no votes against the motion.

***APPROVE CONTRACT
ARRANGEMENTS
POLICY**

Motion was moved and **approved** to accept the Leases of Office Space, Equipment and Staff Policy as presented. (Motion by Greg Tieken, second by Lisa Gindler) There were eight votes for and no votes against the motion.

***APPROVE LEASES OF
OFFICE SPACE, EQUIP
& STAFF POLICY**

Motion was moved and **approved** to accept the Professional Services Agreement Policy as presented. (Motion by Greg Tieken, second by Lisa Gindler) There were eight votes for and no votes against the motion.

***APPROVE
PROFESSIONAL
SERVICES
AGREEMENT**

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Motion was moved and **approved** to accept the Professional Courtesy Policy as presented. (Motion by Greg Tieken, second by Lisa Gindler) There were eight votes for and no votes against the motion.

***APPROVE
PROFESSIONAL
COURTESY POLICY**

Motion was moved to **table** the Macro Helix 340B Contract due to lack of contract to present.

***TABLE MACRO HELIX
340B CONTRACT**

Motion was moved and **approved** to accept the Addendum to Cintas Agreement #13023812 06/19/2017 as presented. (Motion by Tim Markham, second by Lisa Gindler) There were eight votes for and no votes against the motion.

***APPROVE
ADDENDUM TO
CINTAS AGREEMENT**

Motion was moved and **approved** to accept the Governing Board of Directors Certification and Acknowledgment of Cyber Security Training and Audit for Gonzales Healthcare Systems for 2020 in Compliance with House Bill 3834 as presented. (Motion by Greg Tieken, second by Tim Markham) There were eight votes for and no votes against the motion.

***APPROVE BOD &
GHS CYBER
SECURITY TRAINING
AND AUDIT FOR 2020
COMPLIANCE**

Motion was moved and **approved** to accept the Quality Assessment and Performance Improvement Report as presented. (Motion by Gene Reed, second by Sascha Kardosz) There were eight votes for and no votes against the motion.

***APPROVE QUALITY
ASSESSMENT &
IMPROVEMENT
REPORT**

Motion was moved and **approved** to accept the Safety Committee Report as presented. (Motion by Stephanie Kodack, second by Tim Markham) There were eight votes for and no votes against the motion.

***APPROVE SAFETY
COMMITTEE REPORT**

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COMPLIANCE ISSUES REPORT: Juli Clay presented the following report:

- We received zero complaints on the Compliance Hot Line.
- The OIG exclusion list was last updated on April 10, 2020, with no issues reported.
- We are in compliance with the OIG exclusion list of providers and have determined we are in compliance with all employees, vendors and ordering physicians who provide services to Gonzales Healthcare Systems. We are also in compliance with our Board of Directors.
- We have zero malpractice data reflecting our hospital experience and the experience of individual physicians who we have appointed to the medical staff.
- The Compliance Committee Meeting was held on January 22, 2020
- The Indirect Compensation Report 2019 indicated we are in compliance.
- HIPAA Security Audit was completed for EMR's on May 21, 2020.
- Payroll Audit was completed on May 21, 2020 with no issues noted.
- RAC Audit: No new audits were received.
- There were no denials reported.
- Refunds: \$9,344.14 total turned in with \$7,532.05 in Paragon and \$1,812.09 in NextGen

Motion was moved and **approved** to accept the Compliance Report as presented. (Motion by Greg Tieken, second by Tim Markham) There were eight votes for and no votes against the motion.

***COMPLIANCE
REPORT**

***APPROVE
COMPLIANCE
REPORT**

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CEO REPORT: Patty Stewart reported the Outpatient Lobby has received new furniture and the ER Dept has gotten new chairs. The Shiner Clinic's furniture will be at the distribution center by the 16th and we will receive shortly after that. Patty stated the COVID-19 Incident Command Team is meeting 3 days a week to discuss any new policies and/or procedures. She also reported that all staff has to clock in every morning so we have an employee count in case of an emergency. It was stated all staff wears masks all the time and temps are checked twice daily. Patty presented the Employee Engagement Survey results and stated the results will be presented to all supervisors the next day. Despite the increase in numbers, we will be working on leadership in all departments.

***CEO REPORT**

QHR Update: Chip Holmes reported QHR has been looking at all the monies coming in from loans/grants and gave kudos to Brandon for his focus on dealing with those monies. Chip reminded all Board Members of the Leadership Webinar on June 9th and highly recommended the members to attend. He reported the QHR now has a warehouse full of PPE available to all QHR hospitals; GHS has reached out and gotten gowns. Chip advised QHR has put together a playbook that outlines recovering and repositioning after COVID-19 that will be available soon. There is also an online resource center for COVID19 Assistance that is available to all hospital coordinators.

Motion was moved and **approved** to accept the CEO Report as presented. (Motion by Greg Tieken, second by Tim Markham) There were eight votes for and no votes against the motion.

***APPROVE CEO REPORT**


Board President Kenneth Gottwald appointed the Nominating Committee to include: Sascha Kardosz, Tim Markham and Wayne South.

***APPOINTMENT OF NOMINATING COMMITTEE**

Motion was moved and **approved** to accept the adjournment of the meeting. (Motion by Gene Reed, second by Lisa Kardosz) There were eight votes for and no votes against the motion.

***APPROVE ADJOURNMENT**

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**Kenneth Gottwald
President**



**Stephanie Kodack
Secretary**