

**Minutes of the Regular Meeting of the Board of Directors**

The Governing Board of Gonzales Healthcare Systems met in a Regular Meeting on April 6<sup>th</sup>, 2021 at 5:15 P.M. at Thrive Healthplex Conference Room.

**Directors Present:**

Kenneth Gottwald- President  
Greg Tieken - Vice President  
Stephanie Kodack – Secretary  
Gene Reed – Member  
Kerry Morgan – Member  
Wayne South – Member  
Tim Markham – Member  
Sascha Kardosz - Member

**Directors Absent:**

Lisa Gindler - Member

**Others Present:**

Patty Stewart	Steve Poteet
Brandon Anzaldua	Chad Smith
Christina Carlile	Holly Danz
Juli Clay	Melissa Cowey
Lori Parker	Joni Leland
Mike Mikesh	David Schroeder
Amanda Frederick	Sherri Koepp
Commie Hisey, D.O.	Jose Castro
Kathleen Koerner, D.O.	Casey Jansky
Leslie Janssen	Adolph Novosad
Shawntel McCune	Cerena Michalec
Scott Fojt	Karina Longoria
Robin Harvey	Cynthia Green
Woody White - QHR	Chip Holmes- QHR
Aaron Mulligan-Durbin & Co	
Roger Dyer - Touchstone	

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The meeting was called to order at 5:16 P.M. by Kenneth Gottwald – President.

The Pledge of Allegiance was recited by Gene Reed.

The Invocation was given by Tim Markham.

There was no one present for Public Comment.

Aaron Mulligan with Durbin & Co. presented the Final Audit for Fiscal Year Ending June 2020.

Roger Dyer with Touchstone presented a report on the Heights of Gonzales Nursing Home.

The President asked if there were any items on the Consent Agenda that need to be removed for discussion. Greg Tieken requests the IT Report and the GHS Foundation Report be removed for discussion. Greg requests the IT report be simplified with less jargon. Going forward, Chad Smith, Director of IT, will be composing the monthly report. In reference to the GHS Foundation report, Greg inquired about the retention of nurses that are awarded a scholarship. Going forward, the GHS Foundation report will note the number of applicants, scholarships given and how many nurses came to work for GHS.

Consent Agenda Items:

- Minutes of the Regular Meeting on March 2<sup>nd</sup>, 2021
- Minutes of the Executive Committee Meeting on March 22<sup>nd</sup>, 2021
- Minutes of the Special Called Meeting on March 26<sup>th</sup>, 2021
- Minutes of the Special Called Meeting on March 27<sup>th</sup>, 2021
- Marketing Report
- Business Development Report
- Nursing Report
- Rural Health Clinic Report
- Information Technology Progress Report

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**PUBLIC COMMENT**

**\*FINAL AUDIT PRESENTATION**

**\*HEIGHTS NURSING HOME PRESENTATION**

**\*REQUEST CONSENT ITEMS FOR REMOVAL- IT REPORT & GHS FOUNDATION REPORT**

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Consent Agenda Continued:

- Home Health Administrator Report
- Hospital Educator Report
- Thrive Healthplex Report
- Therapy Services Report
- Gonzales Healthcare Systems Foundation Report
- HHS Reports
  - Plant Operations Report
  - Dietary Report
- Safety Committee and Emergency Preparedness Report
- Nursing Home QIPP Reports
- Revised COVID-19 Entry Process to GHS Policy
- Revised EMTALA (Emergency Medical Treatment and Active Labor Act) ER and Patients Outside ER Policy
- Revised Pre-Employment Requirements Policy
- Amended Patient Visitation Rights Under COVID-19 GHS-012 Policy
- Amended CEO Responsibilities and Rights Regarding Management Policy
- Ratification of QHR Infection Preventionist Interim Agreement
- Press Ganey Employee Engagement Survey Renewal Agreement
- Ratification of West Call of Texas, Inc. Agreements (Purchased by Gonzales County Health Foundation) – Agreements Loaded in Boardpaq Library
- Integrated Pharmacy Services 340B Consultation/Audit Renewal Agreement
- HealthTrust Purchasing Group PD & SPD Pharmacy Agreement
- Hill Country Tech Guys Quote for IT Servers

Motion was moved and **approved** to accept the Consent Agenda as presented (Motion by Greg Tieken, second by Gene Reed) There were eight votes for and no votes against the motion.

**\*APPROVE CONSENT  
AGENDA**

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Motion was moved and **approved** to accept the Medical Staff Report as presented. (Motion by Gene Reed, second by Kerry Morgan) There were eight votes for and no votes against the motion.

**\*APPROVE MEDICAL  
STAFF REPORT**

Motion was moved and **approved** to accept the Quality Assurance and Performance Improvement Report as presented. (Motion by Gene Reed, second by Sascha Kardosz) There were eight votes for and no votes against the motion.

**\*APPROVE QAPI  
REPORT**

**COMPLIANCE REPORT:**

Juli Clay reported a letter dated March 30<sup>th</sup> was received from Dr. Hellerstedt, Commissioner, Texas Department of Health, in regards to a complaint stating Sievers Medical Clinic is requiring non-patients to have a medical evaluation to obtain the COVID-19 vaccine and charging a fee for the administration of the vaccine. A response letter dated March 31<sup>st</sup> was sent to Dr. Hellerstedt addressing the complaint stating the clinic has "immediately discontinued this practice and is in the process of refunding all payments". Dr. Hisey also addressed the issues stating that the physicians had approved the practice of charging the fee based on the fact they felt they had more liability.

Motion was moved and **approved** to accept the Compliance Report as presented. (Motion by Tim Markham, second by Greg Tieken) There were eight votes for and no votes against the motion.

**\*APPROVE  
COMPLIANCE REPORT**

Motion was moved and **approved** to accept the 2021 Contract Review Tracking Report for Patient and Professional Services as presented. (Motion by Stephanie Kodack, second by Sascha Kardosz) There were eight votes for and no votes against the motion.

**\*APPROVE 2021  
CONTRACT REVIEW  
TRACKING REPORT  
FOR PATIENT &  
PROFESSIONAL  
SERVICES**

Motion was moved and **approved** to accept the Financial Report for February 2021 as presented, with the following documents:

**\*APPROVE FINANCIAL  
REPORT**

- Balance Sheet
- Cash Flow Sheet

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Financial Report Continued:

- Current Month and YTD Income Statement Compared to Last Year
- Current Month and YTD Income Statement Compared to Budget
- Departmental Charge/Expense Report
- Receivable, Payor Mix and Collections
- Trend Report
- Capital Expenditure Report
- Investment
- Schedule
- Tax Report Accounts

(Motion by Stephanie Kodack, second by Tim Markham)  
There were eight votes for and no votes against the motion.

**CEO REPORT AS PRESENTED BY PATTY STEWART:**

- Recognized and applauded the Strategic Planning Retreat participants, stating it was a very good meeting.
- QHR is in the process of getting a Strategic Plan Report for presentation at the next board meeting.
- Humidity levels continue to be an issue in OR, however, there have been parameters set as to how low and how high temps are allowed to go.
- Roofing work has begun and is on track per the timeline set by the roofers.
- Final bids from Kronos and ADP have been received for an electronic HR package. The proposal of choice will be presented at the May board meeting.
- We continue to have successful vaccine clinics every week.

Motion was moved and **approved** to accept the CEO Report as presented. (Motion by Tim Markham, second by Kerry Morgan) There were eight votes for and no votes against the motion.

**\*APPROVE CEO  
REPORT**

**QHR REPORT AS PRESENTED BY CHIP HOLMES:**

- Recognized and applauded the participation in the Strategic Planning Retreat
- The Strategic Plan is being worked on and will outline key initiatives and time lines for presentation at the May meeting.
- Dwayne has meetings set up to move forward with the EHR project.

Motion was moved and **approved** to adjourn the meeting.  
(Motion by Greg Tieken, second by Wayne South) There were eight votes for and no votes against the motion.

**\*ADJOURN**

  
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**Kenneth Gottwald**  
**President**

  
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**Stephanie Kodack**  
**Secretary**