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1110 Sarah DeWitt Drive
P.O. Box 587
Gonzales, Texas 78629
830-672-7581
www.GonzalesHealthcare.com

Minutes of the Regular Meeting of the Board of Directors

The Governing Board of Gonzales Healthcare Systems met in a Regular Meeting on Thursday, January 3, 2019 at 5:15 P.M. in the Conference Room at thrive Healthplex.

Directors Present:

Kenneth Gottwald- President
Greg Tieken - Vice President
Stephanie Kodack - Secretary
Lisa Gindler - Member
Timothy Markham - Member
Kerry Morgan - Member
Gene Reed - Member

Directors Absent:

Sascha Kardosz - Member

Others Present:

John Hughson	Lori Parker
Ron Vigus	Dewey Smith
Patty Stewart	Carol Villareal
Juli Clay	Mike Mikesh
Toni Perales	Melissa Colazzo

The meeting was called to order at 5:15 P.M. by the President, Kenneth Gottwald.

CALL TO ORDER

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The President asked if there were any items included on the Consent Agenda that need to be removed for discussion. The board requested that #1, Minutes of the Regular Meeting on December 4 2018, and #9, HHS Report, be removed for discussion.

***APPROVE CONSENT
AGENDA**

Minutes: Two corrections: 1) Regarding the motion to accept the revised Organizational Chart, Greg Tieken voted against the motion. There were seven votes for and one vote against the motion, and 2) the motion to accept the Advanced Directives and Resuscitation Policy, the policy was accepted with one change (not at presented).

HHS Report: Greg Tieken expressed concern with the fire safety items that have been identified. John will provide additional information about the fire safety and doors needing repairs, and he will request that Jose Castro attend all future meetings to answer questions. They also discussed the use of bleach and keeping OR#3 door closed.

- Minutes of the Regular Meeting on December 4, 2018
- Minutes of the Executive Committee Meeting on December 20, 2018
- Marketing Report
- Nursing Report
- Rural Health Clinic Report
- Home Health Administrator Report
- thrive Healthplex Report
- Gonzales Healthcare Systems Foundation Report
- HHS Report

Motion was moved and **approved** to accept the Consent Agenda with noted corrections. (Motion by Greg Tieken, second by Gene Reed) There were votes for and no votes against the motion.

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Motion was moved and **approved** to accept the Medical Staff Report for December 2018 as presented. (Motion by Stephanie Kodack, second by Timothy Markham) There were seven votes for and no votes against the motion.

***APPROVE MEDICAL
STAFF REPORT**

Motion was moved and **approved** to accept the Financial Report for November 2018 as presented, with the following documents:

***FINANCIAL REPORT**

- Balance Sheet
- Cash Flow Sheet
- Current Month and YTD Income Statement Compared to Last Year
- Current Month and YTD Income Statement Compared to Budget
- Departmental Charge/Expense Report
- Receivable, Payor Mix and Collections
- Graphs
- Trend Report
- Investment Schedules
- Capital Expenditure Report
- Tax Report
- Accounts

(Motion by Greg Tieken, second by Lisa Gindler) There were seven votes for and no votes against the motion.

Motion was moved and **approved** to accept the proposal for the Nuclear Medicine Camera as presented. (Motion by Timothy Markham, second by Kerry Morgan) There were seven votes for and no votes against the motion.

***APPROVE PURCHASE
OF NUCLEAR MEDICINE
CAMERA**

Motion was moved and **approved** to accept the proposal from Pronk Technologies for Biomedical Equipment as presented. (Motion by Lisa Gindler, second by Gene Reed) There were seven votes for and no votes against the motion.

***APPROVE PURCHASE
OF BIOMEDICAL
EQUIPMENT**

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Motion was moved and **approved** to accept the Quality Assessment and Performance Improvement Report as presented. (Motion by Stephanie Kodack second by Timothy Markham) There were seven votes for and no votes against the motion.

***APPROVE QAPI
REPORT**

Motion was moved and **approved** to accept the Addendum fo the Agreement with HHS for Integrated Facilities, Housekeeping and Food Services as presented (Motion by Lisa Gindler, second by Greg Tieken) There were seven votes for and no votes against the motion.

***APPROVE ADDENDUM
TO THE AGREEMENT
WITH HHS**

Motion was moved and **approved** to accept the Safety Committee Meeting Minutes from September 24, 2018 as presented. (Motion by Timothy Markham, second by Gene Reed) There were seven votes for and no votes against the motion.

***APPROVE SAFETY
COMMITTEE MEETING
MINUTES**

BUILDING COMMITTEE REPORT: The committee will meet on Tuesday, January 8, 2019 at 12:00P.M.

**BUILDING
COMMITTEE REPORT**

PHYSICIAN RECRUITMENT COMMITTEE REPORT: There was no Physician Recruitment Committee Report.

**PHYSICIAN
RECRUITMENT REPORT**

COMPLIANCE ISSUES REPORT: Juli Clay presented the following report:

***COMPLIANCE ISSUES
REPORT**

- We have received no complaints on the Compliance Hot Line.
- The OIG exclusion list was last updated on December 10, 2018 with no issues reported.
- We are in compliance with the OIG exclusion list of providers and have determined we are in compliance with all employees, vendors and ordering physicians who provide services to Gonzales Healthcare Systems. We are also in compliance with our Board of Directors.

COMPLIANCE ISSUES REPORT (CONTINUED):

- We have zero malpractice data reflecting our hospital experience and the experience of individuals physicians who we have appointed to the medical staff.
- All Physician Space Lease Agreements are current. One physician is behind on rent from June 2018 - January 2019 for a total of \$800.00. His agreement terminates on February 1, 2019.
- There is one physician who has not signed his agreement. We will continue to follow-up.
- Refunds: \$6,967.12 (Paragon \$4,097.83 and Nextgen \$2,869.29) with nothing out of the ordinary reported. Refunds are prepared by our Business Office and audited by our Chief Accountant for accuracy. A review is done on patient refunds to ensure money cannot be moved to another account with an outstanding balance.
- HIPAA Audit was completed on 12/24/18 with no issues noted.
- Payroll Audit was completed on 12/21/18 with no issues noted.
- There were no RAC audits conducted.
- Denials: We had 0 denials.
- Billing Issues: During 340B audit, discovered need for a U8 modifier for outpatient Medicaid claims. We are still working on updating our PPO Agreement with Blue Cross Blue Shield.
- The 340B audit was completed.
- The 2018 Concerns Report was completed.

Motion was moved and **approved** to accept the Infection Control Plan as presented. (Motion by Stephanie Kodack, second by Timothy Markham) There were seven votes for and no votes against the motion.

Motion was moved and **approved** to accept the Financial and Healthcare Transparency Policy as presented. (Motion by Gene Reed, second by Stephanie Kodack) There were seven votes for and no votes against the motion.

**COMPLIANCE ISSUES
REPORT (CONTINUED)**

***APPROVE INFECTION
CONTROL PLAN**

***APPROVE FINANCIAL
AND HEALTHCARE
TRANSPARENCY POLICY**

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CEO REPORT: John Hughson presented the following information:

***CEO REPORT**

- John discussed staffing challenges in Maternal/Child Health, Med/Surg and the Emergency Room. We are looking for long-term solutions.
- We conducted voluntary Town Hall meetings in December and were pleased with the turnout and participation.
- We are going to have a Family Fun Night for employees and their families.
- John asked the Board to attend the Physician Leadership Council. The board agreed and suggested a rotation of members so that all can have the opportunity to sit down with our medical staff.
- Nixon is talking with a physician group outside the county to staff a clinic.
- We continue to look in Shiner for office space for when Cody Selzer comes on board.
- John urged the board to download the Texas Hospital Association app to keep current on state legislation affecting hospitals.


Motion was moved and **approved** to accept the CEO Report. (Motion by Gene Reed, second by Timothy Markham) There were seven votes for and no votes against the motion.

PUBLIC COMMENT: None

PUBLIC COMMENT

Motion was moved and **approved** to adjourn the meeting. (Motion by Gene Reed, second by Stephanie Kodack) There were eight votes for and no votes against the motion.

ADJOURNMENT



Kenneth Gottwald
President



Stephanie Kodack
Secretary