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Minutes of the Regular Meeting on April 2, 2019

The Governing Board of Gonzales Healthcare Systems met in a Regular Meeting on Tuesday, April 2, 2019 at 5:15 P.M. in the Conference Room at thrive Healthplex.

Directors Present:

Kenneth Gottwald – President
Greg Tieken – Vice President
Stephanie Kodack – Secretary
Lisa Gindler – Member
Sascha Kardosz – Member
Timothy Markham – Member
Gene Reed – Member

Directors Absent:

Kerry Morgan – Member

Others Present:

| | |
|------------------------|-----------------|
| Patty Stewart | Holly Danz |
| Ron Vigus | Melissa Collazo |
| Joni Leland | Toni Perales |
| Juli Clay | Mike Mikesh |
| Lori Parker | Carol Villareal |
| Kathleen Koerner, D.O. | Wayne South |

The meeting was called to order at 5:15 P.M. by the president, Kenneth Gottwald.

CALL TO ORDER

The President asked if there were any items included on the Consent Agenda that needed to be removed for additional discussion. There were no items requested for removal.

***CONSENT AGENDA**

CONSENT AGENDA (CONTINUED):

- Minutes of the Regular Meeting on March 5, 2019
- Minutes of the Special Called Meeting on March 18, 2019
- Minutes of the Executive Committee Meeting on March 5, 2019
- Minutes of the Executive Committee Meeting on March 22, 2019
- Minutes of the Building Committee Meeting on March 12, 2019
- Marketing Report
- Nursing Report
- Rural Health Clinic Report
- Home Health Administrator Report
- Gonzales Healthcare Systems Foundation Report
- thrive Healthplex Report
- HHS Report
- Space Lease Agreement with Byson Neely, M.D. (Renewal)
- Craig Cardiovascular Center Space Lease Agreement (Renewal)

Motion was moved and **approved** to accept the Consent Agenda as presented. (Motion by Greg Tieken, second by Lisa Gindler) There were seven votes for and no votes against the motion.

Motion was moved and **approved** to accept the Medical Staff Report as presented. (Motion by Gene Reed, second by Lisa Gindler) There were seven votes for and no votes against the motion.

Motion was moved and **approved** to accept the Credentialing Application for Celeste Leon, M.D., Emergency Department, as presented. (Motion by Lisa Gindler, second by Greg Tieken) There were seven votes for and no votes against the motion.

Motion was moved and **approved** to accept the Credentialing Application for David Loyola, M.D., Emergency Department, as presented. (Motion by Stephanie Kodack, second by Sascha Kardosz) There were seven votes for and no votes against the motion.

***CONSENT AGENDA**

**APPROVE CONSENT
AGENDA**

***APPROVE
MEDICAL STAFF
REPORT**

***APPROVE
CREDENTIALING
FOR DR. LEON**

***APPROVE
CREDENTIALING
FOR DR. LOYOLA**

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Motion was moved and **approved** to accept the Credentialing Application for Shery Malaty, M.D., Emergency Department, as presented. (Motion by Lisa Gindler, second by Stephanie Kodack) There were seven votes for and no votes against the motion.

***APPROVE
CREDENTIALING
FOR DR. MALATY**

Motion was moved and **approved** to accept the Credentialing Application for Stacy Greenspan, M.D., Courtesy Staff in Radiology, as presented. (Motion by Greg Tieken, second by Stephanie Kodack) There were seven votes for and no votes against the motion.

***APPROVE
CREDENTIALING
FOR DR.
GREENSPAN**

Motion was moved and **approved** to accept the Credentialing Application for Leah Kernan, D.O., Courtesy Staff, Emergency Medicine, as presented. (Motion by Lisa Gindler, second by Timothy Markham) There were seven votes for and no votes against the motion.

***APPROVE
CREDENTIALING
FOR DR. KERNAN**

Motion was moved and **approved** to accept the Financial Report for February 2019 as presented, with the following documents:

***FINANCIAL
REPORT**

- Balance Sheet
- Cash Flow Sheet
- Current Month and YTD Income Statement Compared to Last Year
- Current Month and YTD Income Statement Compared to Budget
- Departmental Change/Expense Report
- Receivable, Payor Mix and Collections
- Graphs
- Trend Report
- Investment Schedules
- Capital Expenditure Report
- Tax Report
- Accounts

(Motion by Gene Reed, second by Timothy Markham) There were seven votes for and no votes against the motion.

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There were no Capital Expenditures presented for approval.

Motion was moved and **approved** to accept the QAPI Report as presented. (Motion by Stephanie Kodack, second by Sascha Kardosz) There were seven votes for and no votes against the motion.

Motion was moved and **approved** to continue to participate in Year Three of the Nursing Home QIPP Program as presented. (Motion by Lisa Gindler, second by Greg Tieken) There were seven votes for and no votes against the motion.

BUILDING COMMITTEE REPORT: Timothy Markham reported that are moving forward with plans for the Shiner Rural Health Clinic and are working on dates and timelines for the project. There was no action needed on the Building Committee Report.

COMPLIANCE ISSUES REPORT: Juli Clay presented the following report:

- We have received no complaints on the Compliance Hot Line.
- The OIG exclusion list was last updated on March 11, 2019 with no issues reported.
- We are in compliance with the OIG exclusion list of providers and have determined that we are in compliance with all employees, vendors, volunteers, Board of Directors and ordering physicians who provide services to Gonzales Healthcare Systems.
- We have zero malpractice data reflecting on our hospital experience and the experience of individual physicians who we have appointed to the medical staff.
- We have one Physician Agreement that is out of compliance. Dr. Craig's Space Lease Agreement terminated at the end of February and we neglected to renegotiate by that date.
- Refunds: \$9,395.89 (Paragon - \$7,982.52 and NextGen - \$1,413.37) with nothing out of the ordinary reported. Refunds are prepared by our Business Office and audited by our Chief Accountant for accuracy. A review is done on patient refunds to ensure money cannot be moved to another account with an outstanding balance.

**CAPITAL
EXPENDITURES**

***APPROVE QAPI
REPORT**

***APPROVE
NURSING HOME
QIPP PROGRAM
FOR YEAR THREE**

**BUILDING
COMMITTEE
REPORT**

***COMPLIANCE
ISSUES REPORT**

COMPLIANCE ISSUES REPORT (CONTINUED):

- A HIPAA Security Audit was conducted on April 2, 2019 with no issues reported.
- There was no payroll audit conducted for March.
- There were no RAC audits conducted.
- Denials: We had 0 denials.
- Billing Issues:
 - The Blue Cross PPO Agreement has been accepted.
 - UHC – We are still having billing issues with United Healthcare
 - We received notice of a Medicare audit on spinal fusions performed in 2017. They denied six of eight cases citing a lack of evidence the patients had undergone other alternative therapies before undergoing the fusion. We have reviewed the patient records and found what we believe to be sufficient evidence and have submitted an appeal. It was accepted and we will wait for the outcome of the appeal.

***COMPLIANCE
ISSUES REPORT
(CONTINUED)**

Motion was moved and **approved** to accept the proposal from VMG for a Fair Market Value Assessment. (Motion by Lisa Gindler, second by Gene Reed) There were seven votes for and no votes against the motion.

***APPROVE VMG
FAIR MARKET
VALUE REPORT**

CEO REPORT: The following information was discussed:

***CEO REPORT**

- Pharmacy Issue: We filed the Pharmacy License Renewal and failed to notice that the information request had changed from previous years. We have submitted a request to amend the renewal and may have to pay a fine once the Board accepts our request.
- Shiner Clinic: The board discussed space allocations specifically regarding allocating 1100 square feet of the total space for therapy services. They also discussed plans for alternate storage space to reduce the square footage needed for storing supplies, etc.

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Motion was moved and **approved** to accept the CEO Report as presented. (Motion by Lisa Gindler, second by Timothy Markham) There were seven votes for and no votes against the motion.

**APPROVE CEO
REPORT**

QHR UPDATE: Ron Vigus stated that the consultant is still working on the EHR Assessment and will present it once he has completed his report. The Reimbursement Team has completed the contractual and bad debt review, and the report will be forthcoming.


QHR UPDATE

PUBLIC COMMENT: None

PUBLIC COMMENT

Motion was moved and **approved** to adjourn the meeting. (Motion by Gene Reed, second by Stephanie Kodack) There were seven votes for and no votes against the motion.

ADJOURNMENT



Kenneth Gottwald, President

Stephanie Kodack, Secretary