

Gonzales Healthcare Systems - Job Description

Job Title: Mammography Technologist		Department: Diagnostic Imaging	
Employee Reports To: Director of Radiology		Employee Supervises: N/A	
Exempt/Non-exempt Status: Non-Exempt		Employment Status: Full Time	
Employee Signature	Date	Approval:	Date
Position Summary			
<p>Demonstrate technical competency to oversee quality delivery of mammography services. Maintain Department compliance with regulatory and accreditation requirements.</p>			
Position Qualification			
Education & Licensure	<p>High School Graduate; Graduate of a School of Radiological technology accredited by the Committee of Allied Health Education and Accreditation, required. Current registration with the American Registry of Radiological Technologists, ARRT, in both Radiology and Mammography, required. Texas Medical Board Licensure, required.</p>		
Experience	<p>At least one (1) active year in a department with screening and diagnostic mammograms. Must be registered in mammography.</p>		
Physical Requirements	<p>Prolonged periods of standing and walking. Frequent bending, stooping, and reaching. Average lifting of 25lbs. from the floor to waist, 50lbs from 30" high surface to surface, 15lbs overhead. Able to push and pull with 50lbs force in the moving of equipment and patients</p>		
Technology Requirements			
GHS Information Systems	<p>Paragon (for Radiology Users), Kronos, email, and McKesson Radiology</p>		
Access Control			
Physical Access	<p>All patient care areas to include Sievers Clinic</p>		

Section 1. Core Behaviors – All Staff	
	Organizational Commitment
1	Demonstrates a professional demeanor
2	Is committed to GHS's Mission, Vision, Values
3	Complies with Gonzales Healthcare Systems and departmental Policies
4	Demonstrates commitment to enhancing how GHS is viewed by others
5	Adheres to Attendance & Punctuality Policy
B	Customer Orientation
1	Advocate of the diverse needs & cultural values of ALL
2	Provides attentive service to ALL
3	Demonstrates respect, sensitivity & care in ALL
4	Protects confidentiality and privacy of ALL
5	Adheres to current GHS's Customer Service Standards
C	Performance Focus & Self Management
1	Organizes & prioritizes work duties
2	Works toward the continuing growth/development of staff
3	Sets & tries to surpass personal & work goals
4	Is aware of one's impact on others

5	Is flexible & adapts positively to new, different or changing situations
6	Asks questions, is informed & acts according to GHS's standards
7	Incorporates the PI plan principles into daily activities
8	Adheres to laws and regulations applicable to job function
D	Team Orientation
1	Acts to work cooperatively with & helps other team members
2	Participates in projects & is a good team player
3	Recognizes and acknowledges others for a job well done
4	Considers coworkers views & recommendations
5	Extends team work behaviors to ALL
E.	Interpersonal Communications
1	Effectively communicates with others in an effort to create mutual understanding
2	Works to find resolutions to problems
3	Encourages two way communications
4	Maintains focus on issues rather than personalities

Section 2. Department Specific Duties and Responsibilities	
A	
	Reviewing patient letters, before they are distributed.
	Review patient reports.
	Perform stereo-tactic biopsies.
	Maintaining patient histories and records.
	Perform QC on mammography unit.
	Keep up with equipment maintenance.
	Maintain mammography standards for MQSA inspection
	Assesses, evaluates, and informs physician of changes in patient's condition during exam.
	Selects appropriate equipment to use for procedure.
	Determines most suitable anatomical posture and positions and shields patients accordingly.
	Assist in maintaining of the PACS system.
	Works in additional non-certified modalities as needed.
	Completes all work before clocking out and leaving.
	Practice and keep ALARA standards at all times.
B	Infection Control Duties and Responsibilities
1	Follows Infection Control guidelines and policies for Gonzales Healthcare Systems.
C	Safety Duties and Responsibilities
1	Follows Safety guidelines and policies for Gonzales Healthcare Systems.